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21/05/2024

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भारत सरकार/ GOVERNMENT OF INDIA

आयुक्त का कार्यालय / (अपील) OFFICE OF THE COMMISSIONER (APPEALS)  
 सीजीएसटी/ शुल्क सीमा एवं शुल्क उत्पाद केन्द्रीय , CGST, CENTRAL EXCISE & CUSTOMS

केन्द्रीय राजस्व भवन , राजस्व विहार ,ओडिशा ,7- भुवनेश्वर

CENTRAL REVENUE BUILDING, RAJASWA VIHAR, BHUBANESWAR-ODISHA

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### CIRCULAR

#### **Sub: Re- constitution of Internal Complaint Committee (ICC).**

In supersession of previous circular issued vide GAPPL/VIG/90/2022-APPEAL/6367-80 dated 24.11.2023, the **Internal Complaint Committee** is reconstituted comprising of following officers in terms of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 with a view to provide protection against Sexual Harassment of Women at Workplace and for the prevention and redressal of complaint of sexual harassment in respect of CGST, Central Excise & Customs, Appeals Commissionerate, Bhubaneswar:

Sl. No.	Name & Designation	Capacity	E-mail ID	Mobile No.
1	Smt. Rashmi Rekha Nanda, Assistant Commissioner(CCO), Bhubaneswar Zone	Presiding Officer	rashmin.g4r9201@gov.in	9437337236
2	Shri Ramesh Sabar, Assistant Commissioner	Member	rameshs.g4r9201@gov.in	9437261471
3	Smt. Renuka Ignatia Pattnaik, Chief Accounts Officer	Member	renukaip.g148701@gov.in	9903077617
4	Shri Satya Priya Choudhury, Superintendent	Member	satyapc.g4s9501@gov.in	9777016337
5	Smt. Sumitra Majhi, Private Secretary	Member	sumitram.g4s1101@gov.in	8917273020
6	Ms. Snehanjali Mohanty, Ex-member, Odisha State Commission for Women	Member	snehanjali2008@gmail.com	9438645354

The Internal Complaint Committee will hold office till 31<sup>st</sup> May, 2025 until further orders and will be responsible for the time bound redressal of the complaints made by the women employees as provided in the said Act.

This issues with the approval of the Commissioner, CGST, Central Excise & Customs, Appeals Commissionerate, Bhubaneswar.

Signed by  
 Harbir  
 Additional Commissioner (Appeals)  
 Date: 21-05-2024 14:2



Copy forwarded for information and necessary action to;

1. Sr. PS to the Chief Commissioner, GST, CEX. & Customs, Bhubaneswar Zone, Bhubaneswar.
2. P.A. to the Commissioner, GST, CEX. & Customs, Appeals commissionerate, Bhubaneswar.
3. The Presiding officer of Internal Complaint Committee.
4. The Members of the Internal Complaint Committee.
5. The Chairperson, Odisha State Commission for Women, 3rd floor, Toshali Plaza, Satya Nagar, Bhubaneswar-751007.
6. The Additional/Joint Commissioner (CCO), GST, CEX. & Customs, Bhubaneswar Zone, Bhubaneswar.
7. The Additional Commissioner, GST, CEX. & Customs, Appeals commissionerate, Bhubaneswar.
8. The Superintendent (Systems-cum-Admin), GST & CEX. Commissionerate, Bhubaneswar with a request to upload the details of the Internal Complaint Committee (ICC) including their e-mail Ids & contact numbers on the official website of GST, CEX. & Customs, Bhubaneswar Zone.
9. Guard File of ET Section, GST, CEX. & Customs, Appeals commissionerate, Bhubaneswar.
10. Notice Board.