



भारत सरकार/GOVERNMENT OF INDIA
आयुक्त का कार्यालय, सीमा शुल्क (निवारक) आयुक्तालय, सीमा शुल्क एवं केंद्रीय उत्पाद शुल्क, भुवनेश्वर
OFFICE OF THE COMMISSIONER,
CUSTOMS (PREVENTIVE) COMMISSIONERATE BHUBANESWAR
केंद्रीय राजस्व भवन (जी एस टी भवन), राजस्व विहार, भुवनेश्वर – 751007, ओडिशा.
C. R. BUILDING(GST BHAWAN), RAJASWA VIHAR, BHUBANESWAR-751007, ODISHA
Phone No: 0674-2589112, 2589239 Email Id: cusbbsr1@gmail.com

F.No. VIII(09)01/CUS(P)CBL Exam/BBSR/2021 ⁷³¹⁸ Date ²¹ -12-2023

Public Notice No. 09/2023 ⁷³³⁰

**Sub:-Examination of 'G' Card under Regulation 13(5) of Customs Broker
Licensing Regulations, 2018- Reg.**

Attention of all the stakeholders working in the jurisdiction of Customs (Preventive) Commissionerate, Bhubaneswar are hereby informed that it is proposed to hold an examination in the month of **February-2024** for Category of 'G' under Regulation 13(5) of the Customs Brokers Licensing Regulations, 2018.

2. The Category 'G' examination shall include a written examination and oral examination. The Applicant may avail a maximum of four chances/attempts to qualify in the written examination. Non-appearance in any written examination after registration will not be counted as a chance/ attempt.

3. Desirous candidates meeting the eligibility criteria as mentioned below may apply in the prescribed Form annexed to this Public Notice:

Eligibility criteria:

An employee/director/partner of Customs Broker, who have passed 10+2 or equivalent exam.

4. The Application duly sponsored by the Customs Brokers should be submitted in the format as prescribed in the Proforma enclosed as Annexure-A to this Public Notice. Applicants may ensure furnishing full postal address for communication, email address and the mobile number properly for prompt communication from this end. The Application should be accompanied by the following documents:

- Duly filled Annexure A (Application Form)
- Duly filled Annexure B(Declaration)
- Duly filled Annexure C (Admit Card in duplicate)
- Copy of the Applicant's valid 'H' card, duly attested by the Customs Broker.
- Three recent passport-size-colored photographs of the Applicant (One photo pasted on the Application Form duly attested by the Customs Broker and two photos pasted on the Admit Card)

- f. Copy of Customs Broker License/ Commissionerate's endorsement letter, as the case may be duly attested by the Customs Broker.
- g. The Salary Certificate of the Applicant issued by the sponsoring Customs Broker.
- h. TR-6 Challan of **Rs. 500/-** as Examination Fee paid in favor of the Commissioner of Customs (Preventive) Commissionerate, Bhubaneswar.
- i. Consent Letter Certificate in respect of the Applicant issued by the sponsoring Customs Broker.
- j. Self-attested copy of address proof (permanent and present) of the Applicant.
- k. Self-attested copy of the Aadhaar Card of the Applicant.
- l. Self-attested copy of the Applicant's educational qualification (10+2 or equivalent).

5. The Application Form complete in all respects along with all enclosures as mentioned in Para 4 above shall be submitted in person at the Centralized Dispatch Section, at 4th floor of the Office of the Commissioner of Customs (Preventive), Bhubaneswar, C. R. Building (GST BHAWAN), Rajaswa Vihar, Bhubaneswar-751007, on or before **19.01.2024** up to 1800 hrs. No Application Form shall be received in CBLR Section or elsewhere in the Commissionerate.

6. Before submitting the Application, the Applicant must ensure completeness of the Application. The Applications which are incomplete or not affixed with self-attested photograph or received after the stipulated date and time shall be rejected, without any information to the Applicant. No correspondence in this regard shall be entertained by this office.

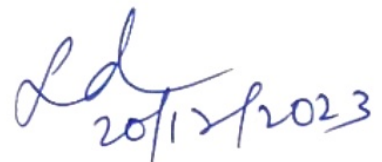
7. All Customs Brokers are advised to ensure that the information given in respect of their employees are true. Any mis-declaration will be viewed seriously and suitable action will be taken against the Customs Broker in accordance with CBLR, 2018. Customs Brokers are also required to ensure that the H- Card held by the Candidates are duly renewed well in advance, if the same expires before the date of examination. Candidates holding invalid/expired H-Cards will not be allowed to appear in the Examination. In case any candidates leave their job after submitting application for the Examination, the concerned Customs Broker should forthwith report the matter to this office and surrender the original H-Card held by such candidate.

8. The Roll Numbers of the candidates, date, time and venue of the examination will be displayed on the Notice Board after scrutiny of the Applications. Hall tickets for written examination and intimation about oral examination will be communicated through speed post & e-mail.

9. The 'G' Card Examination shall comprise of a written and oral examination. The marking scheme of 'G' Card Examination will be, +2 for each correct answer & -1 for each incorrect answer and minimum qualifying marks will be 50%. The syllabus for the examination will be as per Annexure 'E' to this Notice. The written examination will be for 100 marks & oral examination will be for 50 marks.

10. It may be noted that if any suppression or willful mis- statement of any factual or material information in the Application is noticed at any stage even after declaration of the result, the Candidate would be treated as disqualified from the examination and in addition the Candidate/ Customs Broker will also be liable for appropriate action under the provisions of CBLR, 2018/ or any other law for the time being in force.

11. The decision of the Commissioner of Customs (Preventive), Bhubaneswar will be final in all respects of the examination.



(SANJAY PRASAD)

Additional Commissioner
Customs (Preventive) Commissionerate,
Bhubaneswar.

C.No. VIII(09) 01/Cus(P)/CBL Exam/BBSR/2021/ 7318- Dated 21-12-2023

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Copy for information & necessary action to:

1. The Chief Commissioner, GST, Central Excise & Customs, Bhubaneswar Zone, Bhubaneswar.
2. The President, Odisha Customs Brokers' Association, Paradip, Plot No. 105/792, Village Nimidhi, PO: Paradipgarh, PS Paradiplock, Pin- 754141, Dist. Jagatinghpur, Odisha for information and necessary action.
3. The Superintendent (Systems), Bhubaneswar Zone for uploading the content in the Zonal website.
4. The Dy./Asstt. Commissioner, Paradeep/ Dhamara/ Gopalpur/ ICD Jajpur /Bhubaneswar Division/BPI Airport/ Air Cargo/ ICD Kalinganagar /ICD Jharsuguda.
5. Notice Board

ANNEXURE – A

Application for appearing category "G" examination under regulation 13 of customs
Brokers Licensing Regulations, 2018

To,
The Commissioner of Customs (Preventive)
Bhubaneswar

**Candidate's
Self Attested
Photograph**

Sir,

Sub: 'G' Card Examination under Regulation 13(5) of the CBLR, 2018 -Reg **

In response to the Public Notice, we
are sponsoring the following candidate to appear the examination under Regulation
13(5) of CBLR, 2018.

PARTICULARS OF THE CANDIDATE

1. Name of the Candidate (in block letters)
2. Father's Name
3. Aadhaar Number & PAN Number
4. Name of the Sponsoring Customs Broker
5. Validity of the Sponsoring Customs Broker License.
6. Serial No. of H Card held by the Candidate
7. Date of issue and validity of H Card
8. Total Number of attempts the applicant has made for G Card Examination
9. Educational Qualifications
10. Contact Number
11. TR-6 Challan No. Date & Amount
12. Address for communication
13. Contact Mobile Number
14. E-Mail Id

(Signature of candidate)
Name of Candidate

Attested by me
Signature of the Employer with seal

Annexure -B

(DECLARATION)

Certificate by the Sponsoring Authorized Customs Broker

I/We.....Partner/Director/Proprietor
of M/s.do hereby declare that I/We
have gone through the contents of the Public Notice No..... dated2023.

1. Certified that the information furnished in **Annexure - A** of application by our employee/applicant Shri/Smt./Ms.....is correct. The applicant is working in our organization and with our Customs Broker from and the information furnished by the applicant is true and correct to the best of our knowledge and belief.
2. Certified that the above mentioned employee did not appear more than four chances of the examination under Regulation 13(5) of Customs Broker Licensing Regulation, 2018.If on scrutiny, it is found that any misdeclaration or false information is given, action will be initiated as per extant rule. I/We would have no objection even his/her 'H' Pass is cancelled if he/she is caught in making any malpractices in the examination hall.
3. Certified that the applicant is not involved in any case booked by the Department and no investigation is pending against him/her.
4. Certified that the applicant possesses good character and is free from any criminal proceedings.

Signature of my employee is duly attested by me.

[Full Signature of the Employer]

Name of the Employer (in block letters)

[Signature of Employee]

Address of the Employer

Official seal of the Employer i.e. CB/CHA

Place:

Date :

ANNEXURE –C

ADMIT CARD

Roll No.

Name of the Candidate:

Name and Address of the Venue of Exam:

Date & Timing:

Signature of Candidate:

Signature of Invigilator:

Deputy Commissioner (Tech)
Customs(Prev.),Bhubaneswar

**Candidate's Self
Attested
Photograph**

ANNEXURE –C

ADMIT CARD

Roll No.

Name of the Candidate:

Name and Address of the Venue of Exam.:

Date & Timing:

Signature of Candidate:

Signature of Invigilator:

Deputy Commissioner (Tech)
Customs(Prev.),Bhubaneswar

**Candidate's
Self Attested
Photograph**

ANNEXURE-D

INSTRUCTIONS

1. Candidate shall be admitted to the examination hall on production of the admit card.
2. Candidate shall not be allowed 10 minutes after the start of the examination.
3. Candidate shall not bring any article other than original Aadhar Card, Admit card and pen (black or blue).
4. Candidate must attempt question in accordance with the directions laid down on the question paper.
5. Candidate shall not leave the examination hall without prior permission of the Invigilator/Supervisor.
6. Candidate after completing their answers should remain seated until their answer books are collected.
7. Silence must be strictly observed in the examination hall.
8. Carrying Mobile phones, calculator or any other scientific devices is strictly prohibited in the examination hall.
9. Any mal-practice in the examination hall shall be prohibited. If found guilty, then their 'H' Pass certificate may be even cancelled by the department.
10. Candidate would not be allowed to leave the examination hall, half an hour after the commencement of the examination and half an hour before the completion of the examination.

ANNEXURE-E

Syllabus for Examination under Regulation 13 of CBLR, 2018

1. Customs Act, 1962 with rules and regulation made there under. \
2. Customs Tariff Act-1975.
3. CBLR, 2018 & Section 146/146A of the Customs Act 1962
4. Clearance of Import Goods & Export Goods
5. Valuation of Imported Goods & Exported Goods.
6. Export Promotion Schemes
7. Procedure relating to refunds & Drawback
8. Trade facilitation measures taken by Customs.
9. Import & Export through foreign Post office
10. Exim Policy & procedure (Latest)
11. Provisional Assessment
12. Baggage Clearance
13. Special economic Zone & Export Oriented units.