



भारत सरकार/GOVERNMENT OF INDIA

वित्त मंत्रालय, राजस्व विभाग/MINISTRY OF FINANCE, DEPARTMENT OF REVENUE

उप-आयुक्त का कार्यालय/OFFICE OF THE DEPUTY COMMISSIONER

पारादीप सीमा-शुल्क मंडल/PARADEEP CUSTOMS DIVISION,

सीमा-शुल्क भवन, पारादीप, (ओडिशा) -754142/CUSTOM HOUSE, PARADEEP (ODISHA)-754142

दूरभाष सं./Ph.- 06722-222860, 221020, फैक्स नं./Fax No. 06722-222119, 2210 ई-मेल/E-mail-

customsparadeep1@gmail.com

C. No. II(17)1/GL/PDP/91/PT-1/ 964

Dated:08 .02.2022

TENDER NOTICE : 01/2022

The Office of the Dy. Commissioner, Paradeep Customs Division, Paradeep invites sealed quotations from reputed parties for **construction of (04) four Nos. of cubicles** to facilitate the sitting arrangements of the officers as per the direction given below. Interested parties capable of doing such job work may send their representative to inspect the room as above on any working day between dated 10.02.2022 to 21.02.2022 during the office hours between 09.30 AM to 6.00 PM in the presence of [Sri S. K. Behera, Superintendent (Admn.) – 8895200163].

Specification of items:

- Providing and fixing **19 mm** pre-laminated particle board (IS:12823 Grade I Type II) and polyester powder coated aluminum frame (**minimum of polyester powder coating 50 micron**)with fixing screws etc. for making cubicles.


(TARUN KUMAR PANDA)
DEPUTY COMMISSIONER (ADMN)

Tender Process

1. Interested parties are required to submit their bids/tender documents duly signed and stamped as per two bid systems i.e, Technical Bid as per "Annexure-B" and Financial Bid as per "Annexure-C" separately in two different sealed envelopes. These envelopes shall be superscribed "Technical Bid" and "Financial Bid" and put inside a bigger sealed envelope which shall be superscribed with the words "**Quotation for construction of Cubicles**" and addressed to Dy. Commissioner, Paradeep Customs Division, Paradeep, Madhuban, Dist : Jagatsinghpur, Odisha - 754142.
2. The date of receipt of the Tender is 21.02.2022 at 16.00 hrs.
3. The Technical Bids shall be opened on 22.02.2022 at 12.30 hrs. The Tenderers who wished to be present at the time of opening of Tender may present themselves or authorize their representative with authorization letter. The Financial Bid shall be opened on the same day, of only those bidders, whose Technical Bids are qualified and the lowest bidder, fulfilling all the criteria, shall be chosen based on the figures quoted.
4. In case the amount of bid is same in two or more cases, preference would be given to more experienced party.
5. The Dy. Commissioner, Paradeep Customs Division, Paradeep, reserves the right to postpone and/or extend the date of receipt /opening of Quotation or to withdraw the same, without assigning any reason thereof.
6. Incomplete quotation or bids not accompanied with the required and supporting documents or Quotations not contained in a sealed envelope or received later than stipulated time shall be summarily rejected without assigning any reason and without any communication.
7. The complete tender document containing general terms & conditions, Annexure-A, B, C and D, are available on www.cbic.gov.in and can be downloaded free of cost.

Encl: Annexure-A, B, C & D.


(TARUN KUMAR PANDA)
DEPUTY COMMISSIONER (ADMN)

GENERAL TERMS AND CONDITIONS OF THE TENDER

1. **Execution of order:** The Service provider shall complete the construction work **within a time frame of 20 days** from the date of award of tender.
2. The rate shall be quoted inclusive all works i.e., scaffolding, machine, tools, plate ladder, labour charges, other consumables materials etc. The price quoted shall be inclusive of GST. Nothing extra is payable.
3. All the rates must be written both in figures and words. Corrections, if any, are to be made by crossing out, initialing, dating and rewriting. In case of discrepancy between the words and figures found, the rates indicated in figures shall prevail. All overwriting/cutting, insertions shall be authenticated and attested.
4. **Escalation of rates:** The rates once approved shall be final and no escalation or deviation shall be accepted under any circumstances.
5. The Tenderer must comply with the Rates/Quotations, specification and all terms and conditions of Tender. No deviation in the Terms & Conditions of the Tender shall be entertained unless specifically mentioned by the Tenderer in the Rate/Quotations and accepted by the Commissioner, Customs (Preventive) Commissionerate, Bhubaneswar.
6. **Warranty:** The construction work shall be under warranty for a period of **minimum 01(one) year** from the date of completion and in case any defect develops, the same shall be rectified by the tenderer at his own cost within 07 (seven) days from the date of complaint.
7. **Liquidated Damages:** In case of failure to execute the order in full within the specified period, liquidated damages shall be charged at the rate of 0.5% per week or part thereof but not exceeding 5% of the order value. Even the order can be cancelled at the risk and cost of the tenderer.
8. Payment will be made on submitting the final bills after completion of work. **No advance payment** would be made in any case. The Tenderer will not have any legal right to proceed against the Department in event of late payment due to unforeseen reasons.
9. Tenderer shall in no case lease/transfer/sublet the work further.
10. **Termination of Contract:** Notwithstanding anything contained herein, Dy. Commissioner, Paradeep Customs Division, Paradeep reserves the right to terminate the tender at any time without incurring any financial liability to the tenderer.

11. The tenderers are required to submit the complete Quotation only after satisfying each and every condition laid down in the tender notice.
12. The quotation should be signed by the authorized person and his full name and status should be indicated below his signature.
13. The contract would be preferably awarded to the agency which has quoted the lowest rates while meeting all the terms and conditions given in the tender. However, to safeguard against failure by this agency to provide the services as per terms and conditions of the tenderer, the Authority reserves the right to empanel other tenderer who are prepared to provide the services on the same terms and conditions as that of L-1 tenderer.
14. The successful bidder (hereby called Contractor) shall comply with all applicable laws of the Central and State governments and any other law for the time being in force including the GST Law. This authority will not be responsible for any dispute that may arise in connection with the subject service, between the vendor and any state or Central Govt. Department.
15. The Contractor shall indemnify and keep this office indemnified against all acts of omission, negligence, dishonesty or misconduct of the personnel engaged and this office shall not be responsible for any damages or compensation to any personnel or third party including the statutory obligations.
16. The Contractor shall take all possible precautions to prevent any unlawful / disorderly conduct or acts of its employee deployed.
17. The Contractor shall be fully responsible for theft, burglary, fire or any mischievous deeds by his staff and as well as other private persons.
18. The persons so employed should be employee of the Contractor and shall remain under his control and supervision. He shall be liable for the wages and any other claim of the person so engaged.
19. Prospective bidders are advised to inspect and examine the site and satisfy themselves before submitting their tenders as to whether how to access the site, the accommodation they may require and get all the necessary information which may influence or affect their tender.
20. Payment will be made by online directly to the Bank account of the Contractor on successful completion of work.

Tarun Kumar Panda
8/2/22

(TARUN KUMAR PANDA)
DEPUTY COMMISSIONER (ADMN)

Technical Bid

(To be enclosed in a separate sealed envelope which shall be super scribed "Technical Bid")

1.	Name of the Organization/Firm	
2.	Registration details of the Firm(copy to be enclosed)	
3.	Name(s) of proprietor/Partners/Directors	
4.	Registered Address, Telephone (Landline/Mobile) & Fax	
5.	Other Address of any branches with their Telephone No. & Faxes	
6.	Address and Contact Number of the Workshop	
7.	Whether firm is registered under GST	
8.	GST Registration No. (copy to be enclosed)	
9.	PAN Number (attach copy of PAN Card)	
10.	Name(s) of the Public Sector / Govt. Organisation to whom similar service have been provided by the firm (please attach the details of service Certificate/work order)	

Signature of authorized signatory with date :

Name :

Designation :

Name of Firm :

Address :

Office seal :

Financial Bid

(To be enclosed in a separate sealed envelope which shall be super scribed "Financial Bid")

Sl. No.	Description	Quoted cost (in digits)	Quoted cost (in words)
1.	Materials (including taxes)		
2.	Making Charges		
3.	Any other charges		
Total cost of the construction of cubicles (In digits)			
Total cost of the construction of cubicles (In words)			

DECLARATION

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case, any deviation is found in fulfilling the terms and conditions of the tender at any stage; I/We shall be black listed and will not be permitted to have any dealings with the department in future. It is further submitted that the area of work specified in the tender has been verified and found correct. I/We shall not raise any dispute in the areas of work specified in case contract is awarded to me/us.

Signature of authorized signatory with date:

Name :

Designation :

Name of Firm:

Address:

Office seal:

To
The Dy. Commissioner,
Paradeep Customs
Division, Paradeep.

Annexure-D

Sir,

I have carefully gone through the Terms and Conditions contained in the Tender Notice issued under C. No. II(17)1/GL/PDP/91/PT-1 Dated:08.02.2022 regarding construction of cubicles in the Office of the Dy. Commissioner, Paradeep Customs Division, Paradeep. I declare that all the Terms and Conditions of this Tender Notice are acceptable to me/my Company/Firm. My Company/Firm does not have any terms and conditions of its own in respect of quotation being submitted. I certify that I am an authorised signatory of my company and am, therefore, competent to make this declaration.

Yours very truly,

Signature of authorized signatory with
date : Name :
Designation :
Name of Firm :
Address :
Office seal :