

6.1 Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information

Information related to financial transaction pertaining to purchase like tender document purchase order etc, budget, details of expenditure under various heads, Transfer Orders, Seniority List, RTI application and disposal details, Details of Foreign and domestic tours by Senior officers, Roles and Powers of the employees, Details of Taxpayer Services and grievance redressal, Organizational Chart, decision making process, Contact details of the offices, C& AG report and Compliances and Publications pertaining to Compliances.

6.2 Guidelines for Indian Government Websites (GIGW) is followed (released in February 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)